

OCDC Board of Directors Meeting  
Saturday, June 29, 2019  
Central Office, Wilsonville

Oregon Child Development Coalition  
Board of Directors  
August 29, 2019

Re: June Board Minutes 2019

Due to unforeseen circumstances the electronic minutes for the June 29, 2019 were inadvertently deleted. The content of the meeting has been recalled and recorded.

It is acknowledged that motions were made and approved for the two items, number 5 and 6, but the minutes were lost.

Please acknowledge your affirmation to the passage of these two motions.

The June minutes as recalled are attached.

Donalda Dodson  
Executive Director

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1. Board Roll Call

*Present: Shari Lane, Board Chair; Juan Preciado, Daniel Quiñones, Grant Baxter, Steve Petruzelli, Patricia Cuevas, Marta Hanna, Anna Lee, Mark McDaniel*

2. Implicit Bias Training (2.5 hours) Marina Moro, and Barbara Diamond – ELT, Board, staff

*Attendees: Board (listed above), Donalda Dodson, Jose Juan Escobar, Huber Sandoval (PC) Karen Ayers, and Tisa Bithell*

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3. Approval Board minutes June 18 OPK Funds approval

Mark motioned to approve, Grant seconded, motion approved.

Executive Session: Employee contact to Board President

*Lunch*

4. DRS letter from OHS/ CLASS Score: Donalda informed the Board of receiving notice from the Office of Head Start that due to the scores of the CLASS observations from May 2018, we are in DRS (Designation Renewal System). OCDC was in the lowest 10 percent for Instructional support at 2.23 which was 0.07 below the lowest percent. OCDC plans to submit a rebuttal to the CLASS scores due to the variety of observations conducted. Some observations were 10 minute cycles (which is the minimum) some were 15 minute cycles. The standard is three 20 minute cycles with breaks between the observations. The board expressed concern for the seriousness of being in DRS as did staff. DRS means that instead of writing for our grant renewal, this grant will be open competition. The parameters of the competition is not known such as how many awards will be considered for this area.

5. OPK Request for Funding 2019-2020 and Slot request: Donalda reviewed the document listing the slots requested for OPK. It was pointed out that ELD was very generous in supporting two duration classrooms for Marion County and one more duration (six hour day) for Washington. It was noted that a recent survey of OPK families over-whelming supported full day program.

**MOTION:**

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6. Region X Partner Waiver request: Donalda referred to the board hand out requesting a waiver from Region 10 to increase the class size for toddlers at one of the sites, new partner Discovery Gardens. They have a large room where this is feasible. The waiver allows the provider to serve 5 toddlers in a classroom as long as the children are 24-36 months of age. The Region 10 Program Specialist is aware of the request and asked that we include board and PC approval. It is a new item for them but is in the new performance standards.

**MOTION:**

7. Office Lease Central office, Donalda

Steve went over the lease for Central Office and the Warehouse, he explained that the lease for central office was at good cost and that the warehouse lease needed some modification, but looked promising.

**MOTION:** Steve motioned to approve both leases, central office and warehouse subject to broker and OCDC attorney recommendations. Patricia seconded and motion passed unanimously.

8. OPK Community Assessment: Donalda submitted draft of the assessment to board for review.

9. School Readiness Goals draft: presented by Karen/ Rachel

Rachel presented each of the eight goals and explained the how, who and when for each. (Handouts received) and answered questions as needed. She noted how these were generated by local centers and review of the data then rolled up into agency goals. Local counties will individualize these in relation to their data.

10. Next Board meeting

Saturday, July 20 Central Office Wilsonville