

## Oregon Child Development Coalition

### Board of Directors Meeting June 19, 2021 – 9:00 AM

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**Roll Call** – Quorum established.

Juan Preciado, Board Chair, proceeded to call the meeting to order.

Members present, Grant Baxter, Board Co-Chair; Juan Preciado, Board Co-Chair; Patricia Cuevas, Matthew Colley, Anna Lee, Steve Petruzelli, Dan Quiñones, and Marta Hanna

OCDC staff - Donalda Dodson, Executive Director; Janene Chitnis, Fiscal and Budget Manager; Tisa Bithell, Operations and Quality Assurance Coordinator

**Executive Session** – Walter Kalinowski, Director of Human Resources; Herberd Duran, Employee Relations Manager; Ambrosi Bowman, Human Resource Generalist; Donalda Dodson, Executive Director

#### **Board Development Plan**

A *DRAFT* written plan was presented to the Board, and Donalda asked that the Board review and provide feedback, comments and or updates that they would like to see and to also think about what type of trainings would they be interested in attending/participating in. Discuss at next BOD meeting scheduled for July 17, 2021.

#### **OCDC's Model of Resilience – Video**

A 17-minute video was shown that was put together by Human Resources staff with support from Executive team members. The BOD expressed positive feedback.

#### **Opening of Central Office**

Most of Central Office staff have returned, however there is a few exceptions due to child care or pregnancy. Exceptions to end by June 30, 2021.

Vaccinated staff do not have to wear masks (HR verified COVID Cards) and a pineapple sticker was placed on their badge as verification.

Unvaccinated staff are required to wear a mask.

#### **Side Comments**

OCDC can now have 20 children per classroom, as it was 10 children per classroom before.

Dan: If Governor opens up the State, so will OCDC?

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Donalda: Yes, and bus transportation issues should resolve, no masks required, but distancing still required.

Donalda mentioned that staffing is still a big issue and per the Office of Head Start, everything must be back to (normal) center based starting in September 1, 2021.

Remote services will still be provided for those families still in fear of COVID.

Families are still in California; we are hoping they will come up soon.

Dan mentioned that Housing for farmworkers is a major concern.

#### **Summer Program**

Donalda: received notice from state on Monday that we are funded, then on Friday told that the state might not have the funds after all.

Grant: What is the status of Boardman? stopped by a few weeks ago and looks like it's almost done.

Donalda: Boardman is set to open Fall 2021 and thinking about having a ribbon ceremony as well as for Brooks. Will keep the BOD updated, so may attend.

#### **Financial Reports**

Janene Chitnis presented to the BOD a financial packet as of March 31, 2021, as well as a summary sheet. She went through the summary sheet program by program and asked the BOD if they had any questions and or concerns. There is a projection of unutilized funds, that is due to the COVID in 2020.

Community Block Grant will be funding the playground in Boardman.

**Action: Activity Center, construction start date? Donalda**

#### **OSHA Filing**

- Central Office complied that there was no guidance regarding the safety protocols for COVID. The case was dismissed.
- Klamath County employee had a similar complaint, case dismissed.
- OSHA did inform OCDC that if another complaint is filed they will investigate.

#### **COVID 19 – Information**

Some counties doing well with vaccines, while others like Malheur not. We have about 595 employees vaccinated out of 1000 employees.

OCDC is encouraging employee vaccinations with a \$125 incentive.

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Dan: Can OCDC use Care Act funds for like a county competition, winner gets catered lunch?

**Action: Donalda will look into this.**

#### **Executive Director Report**

- Donalda reported that we are waiting to hear about DRS, looks good but you never know. Conversations were on School Readiness and Transportation.
- OCDC is asking the Feds if we could look at the last 60 months of income from families. Federal Poverty Line is not true to today's standards.
- ALICE Model, more accurate model for community numbers.
- Friday June 25, 2021 Donalda will have phone call with two Oregon State Representatives, Senator Ron Wyden, and U.S. House Representative Suzanne Bonamici.
- Two employees have left the Agency, the Safety Specialist and Accounting Supervisor, so OCDC is advertising for those positions.

Dan: Does OCDC have a succession plan for employees to move up?

Donalda: We can add to OCDC Strategic Plan

- OCDC will be planning a "Management Gathering" in October, BOD invited to attend.
- Our Saviors Lutheran to replace Discovery Garden.
- Partnership with KCC, negotiating with Early Learning Center on campus, OCDC would provide migrant services.
- MOU issues with Regional Head Start
- Approached by Beth Green of PSU about doing Latinx wellness, OCDC accepted partnership.
- National Migrant Health, OCDC had 7 parents and 3 staff participate on panel and they all did very well. The parents "shined."

#### **Board Meeting Minutes May 2021- Approval**

**Motion:** Juan Preciado called for a motion to approve the Board meeting minutes of May 22, 2021 as submitted. Matt Colley made the motion and Grant Baxter seconded the motion. All those in favor said aye. The motion passed.

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#### OCDC Foundation

- Steve Petruzelli commented on Foundation concerns, calls are not being returned by Steven B., he has to respond to our calls or might consider a job change.
- Donalda will remind Steven to talk about this.
- Grant asked if there is going to be a GALA in 2022? Donalda said we are thinking about it and maybe have a former OCDC child speak about their acceptance to Harvard on a full scholarship.
- Anna said that she would like to be involved in the fundraising piece.

**Next meeting:** Saturday July 17, 2021

#### **Adjournment**

Meeting adjourned at 1:30 PM