

Oregon Child Development Coalition
Board of Directors Meeting – Final BOD Approved
May 21, 2022

Roll call at 9:05 am. Quorum established.

Grant Baxter, Board Co-Chair; Juan Preciado, Board Co-Chair; Jesse Torres, Patricia Cuevas, Rebecca Chavolla, Alt OPK Rep, Amber Robinson, OPK Rep; Ingrid Anderson, Dan Quiñones, and Matt Colley

OCDC staff, Donalda Dodson, Executive Director; and Tisa Bithell, Operation and Quality Assurance Coordinator

Open House Debrief:

The Boardman open house was successful. There was a good amount families, community members and public officials in attendance. Also noted is that a majority of the Board of Directors attended along with Donalda Dodson, Executive Director, Pat Consoliver, Program Director and many of his staff.

Next is to look for land Klamath County. Maybe the lot behind Fred Meyer. Rod Walker is working on this project.

Wellness Update: Donalda

Donalda went over the report (handout) of OCDC's Staff Wellness Survey, conducted by PSU. An analysis of the information gathered and these were some of the findings:

- Not appreciated
- Tired
- Slow to make changes
- Discrimination (60 % in general, 30% at work)
- compensation
- inequitably

Comments from BOD:

Ingrid: Place flyers of reminders of EAP

Dan: How are you dealing with new hires being paid more than long- term employees are?

Donalda replies that ELT is working on, but emergency management issues always come up and slows things up.

Grant: Is the HR department fully staffed?

Donalda: Yes and the challenge is to find people to hire. We are doing sign on bonuses for hiring/recruiting.

Ingrid: Are the benefits that OCDC has to offer being showcased? Do current employees know of all the resources that are available to them? Wellness is critical; depression is out there.

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Dan: How about the “Brown Bag Lunch” or like a parking lot lunch with a food truck for like 2 hours.

Rebecca: PC can help with appreciation days.

Matt: Have we compared our survey results to other school districts?

Ingrid: There is a new book coming on out soon on “Five Domains” it will be a good resource for OCDC. Maybe we can have phases that emphasize results completed.

Juan: Is there a committee to address these concerns? Are parents involved?

Donalda: Yes and we trying to find parents to participate.

Action: Add Juan Preciado to Wellness Leadership (next meeting June 2, 2022 at 9:00 AM)

Action: Per Grant Baxter add these discussions to HR committee calls to follow-up

Facility Updates: Donalda

A binder was passed around as a “show and tell” with pictures of the work that has been done. COVID monies helped get some of these things done quicker than usual.

About \$1M in repairs is next for new roofs, HVAC system.

Dan asks if there is a plan with the completion dates.

Donalda replies, yes there is a plan, I just do not have with me at this time.

Grant: What do we do with our old playgrounds?

Donalda: We recycle or give away.

USDA Administrative Budget Summary: Donalda

Handout presented to BOD with adjustment to include COLA

Motion: Grant Baxter, Co- Chair, called for a motion to approve the USDA budget Summary with COLA adjustment as presented. Amber Robinson made the motion, and Ingrid Anderson seconded. All those in favor said aye. The motion approved.

Finance Committee Report: Donalda

The January 2022 financial booklet was handed out to BOD for review. There was not much to report as of low enrollment. The numbers are skewed but by June/July, we will see a spike in enrollment numbers.

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- 25,279 meals/snacks served (centers)
- 33,726 meals/snacks served (home providers)

Dan: How has inflation effected food cost?

Donalda: We could possibly see impact soon, but being under enrolled helps.

Donalda: We currently have 200 open positions and 300 staff that are on OFLA/FMLA.

Matt: How about getting teachers from “Teach for America”, PSU child/youth services.

Ingrid: Clackamas Community College (Dawn Henricks) has 60 students graduating with an AA in ECE in Spanish.

Donalda:

- We have hired a Program Director for Malheur County and she will to start June 6, 2022.
- Hired 4 nurses.
- Enrollment numbers better this year than last year.
- PSP has good attendance.

Grant asks if the Finance Committee can plan their meetings with ahead of time.

Action: Donalda will work with Don on getting a scheduled planned.

Grants asks why are minor repair problems taking so long to fix. Who oversees the projects?

Donalda responds that Greg Tomlinson over see is the projects

Executive Report: Donalda

- Fed’s asking to combine two of our grants. I completed the paperwork, but we did not qualify. I have a call into Sandra Carton to ask why, if that is what she recommended.
- Good news is the State is not taking back any monies until June 2023.
- OCDC consulting with other Early Learning programs to enter MOU with.
- NAYA consulting with OCDC on running a program and building.
- Local school district asked OCDC to take over their program in their building. We need to get support from HUB and State.

Action: Ingrid will send Donalda available scholarship information.

Juan asks do you have staff working remotely?

Donalda replies, yes.

Juan asks what the criteria is?

Donalda replies that ELT cannot agree on that.

Rebecca: Why is there never any management in Klamath County? Teachers seem to have no support. No more excuses for closing a classroom without sufficient notice to the parents.

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Ingrid: There should be a call out time, like 5:00 PM the day before if, the employee plans on not showing up to work the next day.

Grant: There needs to be a change, and who is going to implement change?

Donalda: that would be the Program Directors working with their staff.

Board Meeting Minutes April 23, 2022:

Motion: Grant Baxter called for a motion to approve the Board meeting minutes of April 23, 2022 as submitted. Amber Robinson made the motion, and Patricia Cuevas seconded the motion. All those in favor said aye. The motion passed

Action: Tisa to e-mail the By-Laws with edits marked, to BOD to review for next meeting. Please include a 2- hour block on the next agenda.

Next meeting- Saturday June 25, 2022 (Wilsonville location)

Adjournment: 12:30 PM

The Board members entered Executive Session.

May 21, 2022 BOD Meeting Minutes approved at June 25, 2022 BOD Meeting, per BOD Minutes noted on Page 3.